

Otis Public Library  
Trustees Board Meeting  
November 13, 2025

The meeting was called to order at 6:01 pm with Jim Adams (via Zoom), Sue Brofman, Tom Burke, Rosy Crittendon, Greg Dow, Diane Dyer, Stephanie Skinner and Celeste Watman in attendance.

A motion was made to accept the minutes of both a) the October 9 Joint Library Building Committee and Trustees Board meeting and b) the subsequent Board meeting, seconded and approved.

A motion was made to accept the Treasurer's report, seconded and approved.

A motion was made to accept the Director's report, seconded and approved.

The Pumpkin Painting class had seven children. Coordination with the school is required to get better attendance. New England Ghosts was well attended and Jonah Knight has offered to work with the library on a fundraising event. Story Walk use will be evaluated, as it is not currently tracked.

Upcoming programs include the Book Blub, Cookbook Club, Cookie Swap, Community of Light Guided Meditations, Open Mic Night and Therapy Dog session.

Future programs include hosting Notice Otis events at the library, Steve Cormier with Good Golly, Missed Trolley on the heyday and demise of trolleys in the Berkshires, David Cohen on Goose Pond History, a reprise of Peter Cameron's The Origins of Otis, Michael Bezozo on a Night in Cambodia, and Traveling on a Dime.

Following data clean up on patron files, the digital and print versions of the annual appeal will be distributed soon.

Stephanie was complimented on the rollout and format of Wowbrary.

A motion was made to accept the Friends of the Library Report, seconded and approved.

The Trunk or Treat party went well and \$155 was raised for candy and donations. The sweatshirt raffle raised \$300. The next raffle will be for kitchen items.

Moving the flagpole and commemorative rock outside the library that was donated by the Raleigh family to the new library was discussed. TSKP will be advised.

Sue Brofman updated the Board on the Building Committee's activities.

A New Library Grant Committee will be formed to seek grants to defray the costs of the new library now that the building design is coming into focus. Potential members were discussed.

The library's printer is down and the library is waiting for new computers.

Staffing needs, hours, salaries and pay dates were discussed. A motion was made to create an Assistant Library Director position, seconded, and approved. Formal job descriptions will be prepared.

The new Tuesday hours are very popular.

The date for the 2026 Library Fair was tentatively set for July 18. Safe Serve, covering food service, will be in place for the fair.

Trustees and library staff will hold their holiday party on January 17.

The next meeting will be December 11.

The meeting was adjourned at 7:15 pm.